

**OFFICE OF THE SUPERINTENDENT
SILCHAR MEDICAL COLLEGE & HOSPITAL
P.O. GHUNGOOR, SILCHAR, ASSAM (INDIA), PIN – 788014**

Dated, Silchar the 10/01 /2022

NOTICE INVITING TENDER

No. SMCH/ 541 : Sealed Tenders in prescribed tender document affixing non-refundable court fee stamp of ₹ 8.25 (*Rupees Eight and paise twenty five only*) are invited from registered manufacturer / authorized dealer / distributor / vendor for supply of **hospital uniform for the staff** (male & female) of Silchar Medical College & Hospital, Silchar as per tender document.

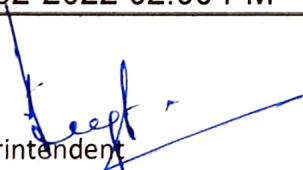
The Terms and Conditions and other related aspects are outlined in the Tender Document.

Tender document can be obtained by downloading from the official website of Silchar Medical College and Hospital www.smcassam.gov.in

Bidder should mention the name of tender i.e. "Tender for supply of hospital uniform for the staff (male & female) of Silchar Medical College & Hospital, Silchar" along with name/company, address and mobile no., email id of the bidder over the top of main envelop before dropping in the tender box.

Interested bidders are requested to download the tender document. No hard copy of the tender document will be available in the Office of the Superintendent, SMCH.

Date & time of Date & time of availability of tender document in SMCH official website	12-01-2022 at 11:00 AM
Date and Time of Start of Bid Submission	13-01-2022 at 11:00 AM
Date and Time of Pre-Bid Meeting	25-01-2022 at 01:00 PM
Date and Time of End of Bid Submission	04-02-2022 01:00 PM
Date and Time of Opening of Bid	04-02-2022 02:00 PM


Superintendent
Silchar Medical College & Hospital
Silchar, Assam-788014
Dated, Silchar 10/01/2022

Memo No. SMCH/ 542-45

Copy to:

1. Principal Cum chief Superintendent, SMCH, Silchar.
2. Chairman, Tender & Purchase Committee, SMCH, Silchar.
3. FAO, SMCH.
4. Office file


Superintendent
Silchar Medical College & Hospital

TENDER DOCUMENT

**3rd TIME TENDER FOR SUPPLY OF HOSPITAL UNIFORM FOR THE STAFF
(MALE & FEMALE) OF
SILCHAR MEDICAL COLLEGE & HOSPITAL, SILCHAR**

Date & time of availability of tender document in SMCH official website	12-01-2022 at 11:00 AM
Date and Time of Start of Bid Submission	13-01-2022 at 11:00 AM
Date and Time of Pre-Bid Meeting	25-01-2022 at 01:00 PM
Date and Time of End of Bid Submission	04-02-2022 01:00 PM
Date and Time of Opening of Bid	04-02-2022 02:00 PM

**Tender document can be obtained by downloading from
the official website of Silchar Medical College and
Hospital www.smcassam.gov.in**

Bidder should use separate two envelopes for technical (containing EMD demand draft, income tax return etc.) and financial bids (as per annexure 1). These two envelopes should be inserted in a single envelop mentioning the name, address, email ID and phone number of bidder in all three envelopes.

**3rd Time Tender for supply of Hospital Uniform for the staff of SMCH, Silchar (Male & Female)
vide tender Notice No.**

Terms & Condition

1. The interested Govt. Agencies/Supplier/Manufacturer may submit their sealed quotations along with samples so as to reach the office of the Superintendent, SMCH, Silchar on or before 4-2-2022 at 1:00 PM
2. The bidder must mention the name of the firm and its contract numbers on sealed cover superscribing '**Tender for uniform**'. An Earnest Money Deposit of Rs. 20,000.00 (Rupees Twenty Thousand) only in the form of Demand Draft drawn on any scheduled commercial Bank in favour of **Hospital Management Society, Silchar Medical College & Hospital, Silchar** payable at Silchar must accompany the bids. Quotations received after closing date and time and without EMD or EMD in a form other than Demand Draft will not be considered at all.
3. The details of terms condition for submitting of bid are as under:-
 - a. The sample will be selected by duly constituted Tender Evaluation Committee of this office. One or more items of the same firm may be selected by the Committee and accordingly. Order shall be placed to the firm for one or more items. In other words, different firm may be awarded contract for different articles of uniform depending on quality and rates. The decision of the committee will be final and binding on all bidders.
 - b. Bidders are required to furnish their complete address and telephonic numbers along with PAN/TAN, GST Registration certificate and required EMD in Technical bid etc. Income tax returns for FY 2018 – 2019 and 2019-2020.
 - c. A firm blacklisted by any Govt./State Government office will not be eligible to participate in this tender. In case any such firm obtain contract by hiding this fact and it comes to this notice of this office later, contract will be terminated immediately and security deposit shall be forfeited. The items of uniform already supplied will also be confiscated. Any firm under investigation by government agencies should give a disclosure stating so.
 - d. The bid document must be typed with font size 12 (*Calibri/Times New Roman*). Incomplete or conditional tenders will not be entertained. All the Annexures should be filled up and submitted.
 - e. The successful bidder will have to sign a rate contract agreement with the undersigned which will be effective effective for 23(twenty three) months after acceptance. Any request for increase in the approved rates will not be entertained for any reason for the contract period for any reason and the items required to be supplied by the contractor should strictly be in accordance with the sample approved.

Member

Tender & Purchase Committee, SMCH, Silchar

Member

Chairman

FAO, SMCH

Page 1

f. The successful bidder shall be required to furnish performance security of Rs. 100000/- by the firm in form of fixed deposit receipt duly hypothecated in favour of Member Secretary, HMS, SMCH within 7(seven) days of receipt of notification. Performance security is compulsory and have to be deposited by each successful bidder.

g. **Details of uniforms** as below-

1. **Half Shirt** (Size – S/M/L)–Cotton fibre Colour - Forest Green
2. **Full Shirt** (Size - S/M/L)- Cotton fibre Colour- Forest Green
3. **Long pant**(Size - 30,32,34,36 inch waist)Colour –Graphite
4. **Blouse (without lining)** Color –Graphite
5. **Saree with 3inch border**- Polyester Length 636 cm, Width 113 cm Color –Mustard yellow

h. The bidders should quote the rate at item wise(finished product) separately including all taxes and duties and other related cost in the format **Annexure I**.

i. The Hospital authority reserves the right to reject any or all the bids or part or not to award the contract to the lowest bidder considering the samples. The decision of the hospital authority in this regard shall be final and binding to all.

j. **Termination for Default** The Buyer may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

- i. if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser
- ii. if the Supplier fails to perform any other obligations(s) under the Contract.
- iii. if the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- iv. For the purpose of this Clause: "*Corrupt practice*" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. "*Fraudulent practice*" means a misrepresentation of facts in order to influence the procurement process or execution of the contract to the detriment of the Purchaser, and includes collusive practice among bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition.
- v. In the event the Buyer terminates the Contract in whole or in part, the Buyer may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Buyer for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.
- k. The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract

Member

Tender & Purchase Committee, SMCH, Silchar

Member

Chairman

FAO, SMCH

Page 2

- l. All the necessary taxes must be inclusive of the rate quoted by the firms failing which no amount would be paid towards these duties.
- m. TDS and other applicable taxes as per prevailing rates will be deducted at the time of making the payments.
- n. Successful bidder will have to attend the office for taking individual measurement maintaining a register under signature of the office staff. The above mentioned items will be finished items as per individual measurement which have to be obtained from the office placing order, cloth and other material shall be as per approved sample.
- o. Any material is not as per the sample/measurement will be rejected and the replacement of the same shall be made by the bidder without claiming any extra cost.
- p. Supply order will be placed time to time according to requirement. The items are to be supplied at the site.
- q. The suppliers will have to supply the complete sets within 3(three) weeks from the date of issue of the supply order.
- r. Payments against bill/invoice shall be released only after supply/inspection and observance of satisfactory supply of the uniforms.
- s. No advance payment will be made any case.
- t. The hospital authority reserve to impose any other condition for regulating the contract in public interest.
- u. In case successful bidder is found in breach of any condition/tender at any stage, legal action as per rules/laws shall be initiated against the agency concerned. In that case EMD/Performance security shall be forfeited after giving proper opportunity through show cause notice.
- v. All disputes are subject to the jurisdiction of courts in Silchar and agreement will be governed by and be constructed in accordance with the laws of India.
- w. Interested firms/Parties will have to submit unconditional acceptances to the above terms and conditions at the time of submission of the quotation on the letter head of the firm.
- x. The bidders who does not fulfil any of the above conditions and incomplete tenders are liable to be summarily rejected at the risk and cost of the bidder only and any further correspondence in this regard will not be entertained.
- y. Financial bid shall consist only the price schedule as mentioned Annexure-I.
- z. Bidder or his/her authorised representative should be present at the time of opening of the bid.**

Member

Tender & Purchase Committee, SMCH, Silchar

Member

Chairman

FAO SMCH

Annexure-1

Price Schedule

A. For Male

Sl. No.	Name of the articles	Colors Ward Boy/Cleaner	Rate excluding Taxes	Rate of Taxes	Total rate including taxes
1	Half Shirt	Forest Green			
2	Full Shirt	Forest Green			
3	Long pant	Graphite			

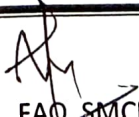
B. For Male

Sl. No.	Name of the articles	Colors Ward Boy/Cleaner	Rate excluding Taxes	Rate of Taxes	Total rate including taxes
2	Blouse without lining	Graphite			
3	Saree with border 3 (three) inch width	Mustard yellow			


Member
Tender & Purchase Committee, SMCH, Silchar


Member


Chairman


FAO SMCH

Annexure 2

Self Declaration Form

a) I/We having our office at do hereby declare that I/We have carefully read all the conditions of tender document for the supply of uniform as per specification and undertake to complete the supply of the ordered quantity as per the supply schedule.

I/We also do hereby undertake and assure that I/We shall supply the uniform as per specification/ terms and conditions mentioned in the tender document.

DATE

: Signature of The Tenderer

Member
Tender & Purchase Committee, SMCH, Silchar

Member

Chairman

FAO, SMCH

Details Of The Bank Account Of Applicant (Enclose cancelled cheque copy)

- A. BANK ACCOUNT NUMBER _____
- B. BANK NAME _____
- C. BRANCH CITY AND NAME _____
- D. IFSC CODE _____
- E. ACCOUNT TYPE _____

DECLARATION - Any miss-statement or misrepresentation or suppression of facts in connection with this application for CP membership or breach of any undertaking or condition of admission of CP membership entails rejection of application or expulsion from membership.

I/We hereby state that the above-mentioned particulars and annexures hereto are true, correct and complete to the best of my/our knowledge and information

I / We also state that no relevant material fact has been misstated, misrepresented or suppressed.

Signed and Sealed:

Name :

Designation:

Date :

Place :

Affix Passport size
photograph of the
Signatory

Member
Tender & Purchase Committee, SMCH, Silchar

Member

Chairman

FAO, SMCH